



APPLICATION FOR EMPLOYMENT

DATE: _____

| Personal Information | | Please print clearly and COMPLETE ALL ITEMS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-----|--|--|------------------------|--|------------------------|-----|-----|-----|-----|-----|-----|-----|------|--|--|--|--|--|--|--|----|--|--|--|--|--|--|--|
| Name (Last/First/Middle) _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Home Telephone No.: _____ | | | Work Telephone Number: Cell Phone Number: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Present address | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Street _____ | | City _____ | | State _____ | Zip _____ | | | | | | | | | | | | | | | | | | | | | | | | |
| Age <input type="checkbox"/> Under 16 <input type="checkbox"/> 16 or 17 <input type="checkbox"/> 18 or older | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Is your citizenship or status such that you can lawfully work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Have you ever worked for this company before? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| If yes, when? (From/To) _____ Where? _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| How did you learn of our organization? <input type="checkbox"/> Walk-in <input type="checkbox"/> Referral <input type="checkbox"/> Agency <input type="checkbox"/> Newspaper <input type="checkbox"/> School <input type="checkbox"/> Other _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Policy prohibits the employment of relatives in the same restaurant in a supervisor relationship. Do you have any relatives currently working with our company? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, give the job title and location of the restaurant where your relative is employed. _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Employment Desired | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Position: Server Cook Service Assistant You MUST circle ONLY ONE of the above positions | | | <input type="checkbox"/> Check here if available any hours. If restrictions, indicate available hours below. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Pay Requirements: _____ | | | <table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 50px;"></th> <th style="width: 50px;">Mon</th> <th style="width: 50px;">Tue</th> <th style="width: 50px;">Wed</th> <th style="width: 50px;">Thu</th> <th style="width: 50px;">Fri</th> <th style="width: 50px;">Sat</th> <th style="width: 50px;">Sun</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">From</td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> </tr> <tr> <td style="padding: 2px;">To</td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> <td style="width: 50px;"></td> </tr> </tbody> </table> | | | | Mon | Tue | Wed | Thu | Fri | Sat | Sun | From | | | | | | | | To | | | | | | | |
| | Mon | Tue | | | | Wed | Thu | Fri | Sat | Sun | | | | | | | | | | | | | | | | | | | |
| From | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| To | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Date you can start: _____ | | | Do you have reliable transportation for the days and hours you marked above as Available? <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Education | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| School Name, Address and Course of Study | | | | Years completed | Did you Graduate | Degree received | | | | | | | | | | | | | | | | | | | | | | | |
| High school: _____ | | | | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | | | | | | | | | | | | | | | | | | | | | | | |
| College: _____ | | | | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | | | | | | | | | | | | | | | | | | | | | | | |
| Trade, business, other: _____ | | | | _____ | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | | | | | | | | | | | | | | | | | | | | | | | |
| References (not related to you) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. Name: _____ | | Address: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business: _____ | | Telephone no: _____ | | Years Known: _____ | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. Name: _____ | | Address: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business: _____ | | Telephone no: _____ | | Years Known: _____ | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Name: _____ | | Address: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business: _____ | | Telephone no: _____ | | Years Known: _____ | | | | | | | | | | | | | | | | | | | | | | | | | |

Why would you like to work here? _____

Former Employment List below your last three employers, starting with the current or most recent employer.

May we contact your present employer? Circle one: Yes No

1. Employer name: _____ Address: _____

Supervisor Name & Title: _____ Phone: _____

Dates worked (From/To) _____ Rate of pay (starting & ending) _____/_____
Average Hours Worked per Week: _____

Describe your Job Title and Duties: _____

Reason for leaving? _____

2. Employer name: _____ Address: _____

Supervisor Name & Title: _____ Phone: _____

Dates worked (From/To) _____ Rate of pay (starting & ending) _____/_____
Average Hours Worked per Week: _____

Describe your Job Title and Duties: _____

Reason for leaving? _____

3. Employer name: _____ Address: _____

Supervisor Name & Title: _____ Phone: _____

Dates worked (From/To) _____ Rate of pay (starting & ending) _____/_____
Average Hours Worked per Week: _____

Describe your Job Title and Duties: _____

Reason for leaving? _____

I certify that all my answers in this Employment Application are true and complete to my best knowledge, and I understand that this Application will remain active for thirty (30) days only. I authorize the Company to investigate and verify my answers and I give the Company permission to contact schools, previous employers, references, and others in the investigation. I release both the Company and the party providing the information from any liability for this purpose. I also release the Company from any liability for providing information about my employment record to any prospective employer, government agency, or other party having a legal and proper interest. I understand that any false or misleading answer in this Employment Application or other pre-employment inquiry is grounds for rejection of my Application or immediate termination if I have been employed. If employed, I will comply with all Company policies and rules found in any Company policy manual, employment handbook, or other communication from the Company. I understand the Company may change its policies and rules in the future without giving notice to me. I understand that the Company may require drug and alcohol testing as a condition of employment, subject to applicable federal and state laws, and I consent to any such testing. I agree not to use or disclose outside my employment with the Company any confidential information, trade secret, or proprietary information, whatever its form, obtained in connection with my employment with the Company. I understand that employment with the Company will be TERMINABLE AT WILL, that no employment contract will be valid unless made in writing and signed by the Company's President, and that my employment may be ended at any time, for any reason, by me or the Company.

I have read and understand the above.

Signature of applicant: _____ Date: _____